Each wizard has properties which provide screen defaults and various control settings for each wizard.
Selecting Properties:

1. To display properties for a specific wizard:
   - *PC users*, place your mouse over a wizard's icon and *right click* on the mouse.
   - *MAC users*, hold down the **ctrl** button and **click** on the mouse

2. *Select* Properties to display each wizard's Set Properties window, containing the following folders: Behavior, Defaults, Helpers.

   These folders display the current settings for the wizard and allow you to change these settings. These changes will be displayed the next time the wizard is used.