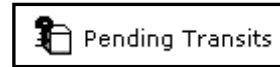


The Pending Transits wizard displays a list of items that are currently in transit to your library or a selected library. You have the option of receiving them. This wizard is useful for getting lists of transit items or receiving them without the item in hand.

1. **Click** on Special Circulation Functions Wizard group.



2. **Click** on Pending Transits Wizard.

Pending Transits screen displays. (Only if there are items in transit for your building. You may click OK and select a different library.)

3. **Select** the item to receive.

4. Click the Receive Item button.

5. **Click** OK.

6. The list of items received will be displayed at the bottom of the screen