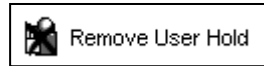


Remove User Hold

The Remove User Hold wizard guides you through the process of removing holds placed by a specific user.

1. **Click** on Holds Maintenance Group.
2. **Click** on Remove User Hold Wizard.



Remove User Hold screen displays.

3. **Select** the appropriate user.

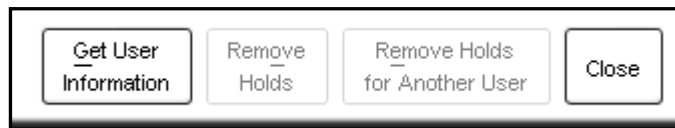
Remove User Hold screen displays.

Remove	Title	Level	Reserve	Status	Suspended	Unsuspended
<input checked="" type="checkbox"/>	Harry Potter and...	COPY	N	(unavailable)	NEVER	NEVER

4. **Click** in the check box next to the title you will remove or **click** on Select All to choose all titles.

5. **Click** the Remove Holds button. Holds will be removed and the screen returns to the lookup user for remove holds.

6. **Select** from options:



Note: For more detailed information or specific questions, use HELP wizard.